

**Lake Ripley Management District**  
**Meeting Minutes**  
**April 16, 2005**

**I. Call to Order & Roll Call**

The Lake Ripley Management District (LRMD) Board of Directors convened its regular monthly meeting at the Oakland Town Hall at N4450 CTH A in Cambridge. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present included John Molinaro, Jane Jacobsen-Brown, Pam Rogers (Jefferson County Board Supervisor substituting for Sheri Walz), Dennis McCarthy, Mike Sabella, Gene Kapsner and Derek Hoffman. Others in attendance included Paul Dearlove (District Lake Manager), Gary Zibell (Cable TV 12), Roger Rude, Kent Brown, Marian Korth and Dawn Kubly.

**II. Public Comment**

Roger Rude asked that the Board consider starting their meetings at 8:00 a.m. Molinaro asked if any of the Board members thought it would be appropriate to change the meeting time. The consensus opinion was that the meetings should continue to start at 9:00 a.m.

Dawn Kubly asked why the recent litter cleanup was held on a Friday rather than a Saturday. She said that many people work and cannot participate on a weekday. Dearlove explained that the annual Earth Day event is co-hosted with Cambridge High School, involving the participation of about 150 students. He said Saturday cleanups had been tried in the past in an attempt to involve a greater cross-section of the community. They typically demanded more planning, involved fewer numbers of participants, and resulted in less garbage collected. However, he and Molinaro both expressed a willingness to try and host multiple cleanups on different days of the week.

Kubly was also concerned about the lack of adequate erosion controls at the Town Hall, and about debris along CTH A and in the vicinity of the Conservation Club (brush piles, fallen limbs, tires, etc.). She was concerned that eroded soil from the Town Hall and other debris was washing into the inlet and causing it to fill in over time. Dearlove replied that he had previously approached both the Town Chair and building inspector requesting better erosion-control measures for the Town Hall. He said he pleaded his case once again at the Town's March meeting. He explained that the Town property does not fall under the Uniform Dwelling Code requirements that govern single-family residential properties, and that the applicable enforcement standards apply only to disturbed areas in excesses of one acre. Kubly felt the Town was setting a bad example and should be held to the same standard as anyone else. Molinaro agreed that it was an issue of concern and promised that communication would continue with the Town on the matter. Discussion between Kubly and the Board then ensued on matters related to the management of drainage ditches and the inlet to Lake Ripley.

**III. Minutes of Last Meeting**

The Board reviewed the minutes of the 03/19/05 meeting and had no additions or corrections. *Rogers moved to approve the minutes as written. Motion was seconded by Sabella with no further discussion. Motion carried by a 7-0 vote.*

**IV. Treasurer's Report**

Sabella distributed and reviewed quarterly financial statements ending March 31, 2005 for both the LRMD and Lake Ripley Priority Lake Project (LRPLP).

LRMD: The Balance Sheet showed no liabilities and a cash position of \$133,508.03, with a \$31,652.06 receivable due back from the LRPLP account. The Statement of Operations showed total revenues of \$31,037.15, consisting of \$30,854.74 in property taxes and \$182.41 in interest income. Operating expenses totaled \$2,072.95. There was an excess of receipts over disbursements of \$28,964.20. Actual-to-Budget calculations and an itemized list of disbursements were also reviewed.

LRPLP: The Balance Sheet showed total assets of \$62,345.83, consisting of \$200.00 office petty cash, \$47,352.72 in general checking and \$14,793.11 in the Nonpoint Source (cost sharing) account. Current liabilities included \$31,652.06 due back to the LRMD. The Statement of Operations showed total revenues of \$46,398.03, consisting almost entirely of state grant money. There was \$19,110.00 disbursed for cost sharing projects. Cost reimbursement was received by the DNR and will show up in the April statement. Operating expenses were \$14,046.90. Expenses included wages, rent and general office expenses. An itemized list of disbursements was also provided.

Molinaro asked if an accounting entry was necessary to reflect that the \$31,652.06 liability is not borrowed money that will be paid back. He noted that the liability represents money budgeted over the years by the LRMD to cover eligible

expenses that exceed our \$46,350 annual grant allocation. Sabella said he preferred to keep track of Priority Lake Project expenses in this manner until the grant expires at the end of 2006. He explained that he could reconcile the account each fiscal year, but that it would be more difficult to track the relative portion of the Project that is financed by the LRMD.

***Rogers moved to accept the Treasurer's Report as presented. Motion was seconded by McCarthy with no further discussion. Motion carried by a 7-0 vote.***

## **V. Project Manager's Report**

Dearlove summarized the status of Lake District and Priority Lake Project activities since the last meeting, and distributed copies of his phone logs. He began by reviewing the 2004 Priority Lake Project summary report he prepared for the DNR. The report detailed the activities of the prior year, and showed significant progress being made toward meeting the specific goals and objectives of the Nonpoint Source Pollution Abatement Plan. As for ongoing cost-share efforts, he said the Riedeman shoreline project was just completed, and that 70% reimbursement had been issued for the Cedar Shores project. A construction plan and permit application had also been prepared for the Town shoreline project at Beach Ln. He indicated that 2005 state cost-share dollars had been fully utilized. He then reviewed several projects approved or currently being considered for LRMD-budgeted funding assistance. Projects included a few proposed rain gardens and a wetland habitat enhancement effort.

In terms of outreach activities, Dearlove noted that approximately 1,000 copies of Ripples were distributed. The special-edition newsletter was intended to reintroduce people to the history, objectives and continuing challenges of the LRMD. This process involved updating parcel-ownership records, which led to the mailing of 'Welcome Wagon' packets to new residents. Other activities included a community-wide litter cleanup, and the installation of trailhead information kiosks at the Lake District Preserve. He said he also got a commitment from Barry Grossman and Gary Zibell of Cable 12 to assist with the production of a short video documentary about Lake Ripley and the LRMD. The next step will be to develop a script and begin collecting footage. Sabella suggested the possibility of finding a state grant to help recover any costs. Dearlove replied that costs are anticipated to be minimal, but that potential funding opportunities would be investigated.

In other news, Dearlove shared the findings and recommendations of a Lake Ripley fishery report prepared by the DNR. He also said he intended to re-videotape the shoreline this summer, and proposed conducting another lake-user opinion survey. The shoreline was last videotaped in 2003, while the last comprehensive opinion survey was conducted in 1999. At the request of Jacobsen-Brown, Dearlove promised to provide Board members with copies of the prior survey. Finally, he mentioned there was a potential opportunity to store the weed-harvesting equipment at the Town Hall once a cold storage shed was built. Molinaro added that the LRMD had money in its capital reserve fund that could be used to cover any added costs for the extra space that would be needed. Kapsner requested that Dearlove submit equipment dimensions to the Town for consideration.

## **VI. Old Business**

### ***A. Landowner Cost-Share Protocol***

Dearlove recommended a procedure for allocating LRMD-budgeted cost sharing that falls outside the state grant program. He proposed adopting DNR protocols to maintain a consistent and structured decision-making process for making eligibility determinations. He also recommended including rain gardens as an eligible Best Management Practice. As for project proposals that do not meet DNR criteria as outlined in our Nonpoint Source Pollution Abatement Plan, he suggested they be brought before the Board for review. He said the Board could then base its decision on factors such as funding availability, nature and scale of the project, and anticipated benefits to Lake Ripley.

***Sabella moved to form a two or three-member subcommittee to review projects that do not meet state criteria, and to make funding recommendations to the full Board. Rogers seconded the motion and there was no further discussion. Motion carried by a 7-0 vote.*** Molinaro asked Board members to contact him prior to the next meeting if interested in serving on the committee.

### ***B. Town Ordinance Review Status***

Molinaro reported that a letter was being drafted to the Town Board offering some suggested formalities for their June 21<sup>st</sup> public hearing. He said one recommendation will be to hold an information session prior to the hearing for the purpose of answering questions and providing any necessary clarifications.

## **VII. New Business**

### ***A. Majestic Pines Pier Permit Request***

Copies of the permit request were distributed for review. The application was for a 260-foot pier located at the western corner of the Majestic Pines' property. The proposed pier would consist of 22 boat spots situated along the west side of the

pier. Molinaro said the DNR had not yet rendered a permit decision. He indicated that the Board would have additional opportunity to comment or file any appeals once a decision is forthcoming. Jacobsen-Brown asked Molinaro what he thought the DNR was going to permit. He replied that it was his estimation that a much smaller pier than the one currently proposed would ultimately be approved. He also pointed out that he and Dearlove continue to remain in close communication with the DNR in regards to this matter. Kapsner said he was concerned about potential damage to the sensitive shoreline caused by accessing the pier and related motorboat traffic. He asked if there were any actions that could be recommended as part of the permit approval process to ensure the shore remains protected. After considerable discussion, Molinaro reiterated that communication with the DNR will continue so that all our concerns are fully considered.

*B. Earth Day Cleanup*

Molinaro and Dearlove reported on the community-wide litter cleanup that was held on Friday, April 15<sup>th</sup>. The cleanup was co-hosted by the LRMD, Friends of Cam-Rock Park and Cambridge High School. About 150 students and several adult volunteers participated, collecting between two and three dumpster loads of trash.

In other New Business, Kapsner asked if dredging was going to take place in the inlet channel. Molinaro replied that the DNR had not yet received a permit request from the interested homeowners. He then explained the background behind the dredging proposal, as well as the various concerns that would need to be addressed before such a project is approved.

**VIII. Correspondence**

Dearlove noted that he sent a letter dated 04/04/05 to Guy Burlingame, Town of Oakland Building Inspector. The letter was sent as a follow-up to an earlier phone conversation with Mr. Burlingame concerning erosion-control standards under the Uniform Dwelling Code. This was in response to a citizen complaint about inadequate erosion controls at a construction site near the USH 12-Park Rd. intersection. Dearlove explained that the letter was intended to clarify provisions in the Code requiring the installation of silt barriers at a construction site within 24 hours of soil excavation. A copy of the Code was included with the letter.

In other Correspondence, Molinaro said he received a workshop announcement dealing with the governmental impacts and costs of new developments. The workshops take place April 19<sup>th</sup> in Jefferson and April 21<sup>st</sup> in Juneau. Molinaro passed around the announcement and said he planned to attend the second session.

**IX. Adjournment**

*McCarthy moved to adjourn the meeting at 10:30 a.m. Motion was seconded by Hoffman and there was no further discussion. Motion carried by a 7-0 vote. Next meeting: May 21, 2005 (9:00 a.m. at Oakland Town Hall)*

Respectfully Submitted,

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Derek Hoffman, Secretary

Date

Recorder: PDD