

**Lake Ripley Management District
Meeting Minutes
October 9, 2004**

I. Call to Order & Roll Call

Chairman Molinaro called the meeting of the Lake Ripley Management District to order at 9:00 a.m. Paul Dearlove (Priority Lake Project Manager) was asked to take roll call in Secretary Hoffman's absence. The following Board members were present: John Molinaro, Dennis McCarthy, Sheri Walz and Mike Sabella. Derek Hoffman, Jane Jacobsen-Brown and Paul Jorstad were absent. Others in attendance included Gary Zibell (Cambridge Cable TV 12) and Roger Rude (LRMD resident).

II. Public Comment

There were no public comments.

III. Minutes of Last Meeting

The Board reviewed the minutes of the 09/18/04 meeting and had no additions or corrections. *McCarthy moved to accept the minutes as written. Sabella seconded and there was no further discussion. Motion carried 4-0.*

IV. Treasurer's Report

Treasurer Sabella reviewed the financial statements for the Lake Ripley Management District (LRMD) and Lake Ripley Priority Lake Project (LRPLP) for the third quarter ending September 30, 2004. A summary is provided below.

LRMD: The Balance Sheet showed a \$39,000.00 receivable due from the LRPLP, and total cash of \$123,000.45. Liabilities included \$503.85 in accrued state and federal payroll taxes for weed harvesting. The Statement of Operations showed revenues for the three- and nine-month periods ended September 30th of \$21,297.82 and \$59,874.47, respectively. For the third quarter, revenues included \$18,533.65 in property taxes, \$2,595.54 in grants, and \$168.63 in interest income. Total operating expenses for the three- and nine-month periods were \$8,653.32 and \$12,253.93, respectively. Expenses during the third quarter included \$2,611.00 for insurance, \$4,586.99 for weed harvesting, and \$1,455.33 for operations that consisted primarily of board member stipends. Other miscellaneous income for the third quarter included a \$682.84 small claims settlement, while \$80.00 in other miscellaneous expenses was incurred for the Lake District Preserve. There was a resulting net profit of revenues over expenses of \$13,247.34 for the three-month period and \$48,203.38 for the nine-month period. The Actual-to-Budget/Budget Remaining Report compared revenue and expense budgets with actual expenditures for the nine months ended September 30, 2004. For this nine-month period, there was a net profit of revenues over expenses of \$48,203.38. Sabella also distributed a list of actual disbursements for the third quarter.

LRPLP: The Balance Sheet showed \$57,470.25 in total current assets. Current assets included \$200.00 in office petty cash, \$33,401.35 in checking, and \$23,868.90 in the Nonpoint Source (cost-sharing) account. There was \$40,404.48 in total current liabilities. These included a \$39,000.00 payable due back to the LRMD, \$1,050.23 in accrued state and federal payroll taxes, and \$354.25 in accrued staff pension. The Statement of Operations showed total revenue for the three-month period of \$49.44, consisting entirely of interest income. For the nine-month period, total revenues were \$49,896.23, consisting of \$46,350.00 in staffing grants, \$3,290.00 in cost-share reimbursements, and \$256.23 in interest income. Total operating expenses for the three- and nine-month periods ended September 30, 2004 were \$13,670.28 and \$40,144.02, respectively. There was a net loss of \$14,143.69 for the third quarter and a net gain in income of \$5,438.68 for the nine-month period. Sabella also distributed a list of actual disbursements for the third quarter.

Walz moved to accept the Treasurer's Report as written. McCarthy seconded and there was no further discussion. Motion carried 4-0.

V. Project Manager's Report

Dearlove presented his Project Manager's Report, detailing Lake District and Priority Lake Project activities since the last meeting. The following issues were discussed in the report:

- The Van Acker shoreline riprap project has failed its inspection for the second time due to contractor error. The landowner was instructed not to pay the contractor and seek cost-share reimbursement until the practice meets all design specifications.

- Shoreline riprap projects were successfully completed at the Anderson and Springstead sites. Phase II will involve installing vegetative buffers behind the rock this spring.
- A cost-share agreement, construction plan and permit applications were developed for the Paramore shoreline riprap project. We are also in communication with two other landowners who are interested in participating in our cost-share program.
- No weed harvesting has occurred in recent weeks, and plans are underway to move the equipment back into winter storage on Tuesday, October 9th. The equipment will be serviced and winterized once moved off the lake.
- A controlled prairie burn will take place on Monday, October 11th at the Lake District Preserve. Preliminary cost information has also been received for pedestal-style educational displays for the trail system.
- Final recommendations of the Lake Ordinances Review Committee were presented for the Oakland Town Board's consideration at its September 20th meeting. A public hearing was subsequently set for November 16th (6:00-7:30 p.m.) at the Oakland Town Hall.
- The Lake District has partnered with the Cambridge High School's Aquatic Environmental Club to apply for a \$1,500 grant. If awarded, the grant will help pay for the design and installation of a rain garden; hiking trail informational plaques for the Preserve; and various other local projects.
- Limited dredging is proposed for portions of the inlet channel by several adjoining landowners. A meeting is planned for Monday, October 11th to discuss the feasibility of such a project and the potential implications to surrounding sensitive areas.

VI. Old Business

A. Wisconsin Act 118 – Pier Regulations

Molinaro reviewed the status of the NR326 pier rules. He said he is serving on a statewide committee that is attempting to re-write these rules to meet Act 118 requirements. He explained that the committee's rule revisions were recently finalized and will go to public hearing in November. Molinaro promised to distribute copies of the proposed rule package to each of the board members when it is available. The goal is to have the rules package before the DNR's Natural Resources Board and the Legislature by the first of the year. Molinaro said that, in his opinion, the vast majority of piers throughout the state will not be affected by the new rules.

B. Lake Ordinances Review Committee

Molinaro noted that the recommendations of the joint Lake District-Town committee were presented to the full Town Board at its September 20th meeting. He said a small group of landowners from the Lake Ripley inlet were at the meeting to voice their concerns about one of the recommendations. In particular, they were concerned with the committee's proposal to map portions of the inlet as sensitive shoreline for purposes of the pier ordinance. An informational meeting is currently being planned so the committee members can hear these concerns and take them under advisement. The Town Board also set a public hearing date for Tuesday, November 16th (6:00-7:30 p.m.) at the Oakland Town Hall. Dearlove added that the recommendations will be published and noticed in advance of the hearing date. The hearing is then intended to give the public ample opportunity to comment on the recommendations before any action is taken by the Town of Oakland.

VII. New Business

A. Project Manager's Review Process

Molinaro explained that Dearlove is due for a performance review for the purpose of re-negotiating his biennial employment contract. He said the Board will enter into closed session at its December meeting to discuss the matter. He then distributed employee evaluation forms and asked the Board to complete them prior to the December meeting.

B. New Town Hall

Molinaro provided a brief update on the construction of the new Oakland Town Hall. Sabella asked if the Lake District had a target occupancy date. Molinaro responded that the target date was January 1st. Dearlove said he would inform the current landlord that the Lake District would be vacating its office space after the first of the year.

C. New Lake District Shirts/Hats

The Board discussed whether there was a need to order more shirts with the Lake Ripley Management District logo. T-shirts had previously been given to volunteers as tokens of appreciation. In addition, Board members and staff routinely

wear Lake District shirts when attending meetings or interacting with the public. After some discussion, the consensus opinion was that identifying shirts continue to be useful and should be ordered on a case-by-case basis, depending on interest or need. McCarthy offered that he may be able to obtain shirts at a discount through his business. Walz suggested that local businesses could be asked to act as sponsors and help pay for shirts worn by our volunteers.

VIII. Correspondence

Dearlove indicated that he sent a letter dated 10/06/04 to Mr. Bruce Gondert of the Oakland Town Police. The letter thanked Officers Gondert and Seaton for enforcing boating rules and making public safety a priority on Lake Ripley. It also presented some comments and recommendations from our Lake Watch crew, including a request for additional feedback on how the department responds to violation reports.

IX. Adjournment

McCarthy moved to adjourn the meeting at 9:45 a.m. Walz seconded. Motion to adjourn was carried 4-0.

Next meeting: December 11, 2004 (9:00 a.m. @ Oakland Town Hall)

Respectfully Submitted,

Derek Hoffman, Secretary

Date

Recorder: PDD