

**Lake Ripley Management District
Meeting Minutes
May 17, 2014**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on May 17, 2014. Chairman Molinaro called the meeting to order at 9:02 a.m. Board members present at roll call: Jane Jacobsen-Brown, Georgia Gomez-Ibanez, Gene Kapsner, Mike Sabella and John Molinaro. Walt Christensen arrived at 9:03 a. m. Dennis McCarthy was absent. Also in attendance: Lisa Griffin (LRMD Interim Lake Manager), Lenore Keating, Kent Brown, Debra Kutz, Rick Kutz and Gary Zibell of Cambridge Cable TV 98.

II. Public Comment

There were no public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the last meeting were reviewed. Jacobsen-Brown requested clarification on the statement concerning Lake Manager involvement in RFP's. *Sabella moved to approve the April 26, 2014 meeting minutes without additions or corrections. Motion seconded by Gomez-Ibanez. Motion carried 6-0.*

IV. Treasurer's Report

Sabella distributed and reviewed financial reports for the 1 month period ending April, 30 2014. Receipts for the period amounted to \$6,363.67, consisting of \$74.88 in interest income, \$2,288.79 in real estate tax revenue, and a \$4,000.00 restricted donation from the Jacobsen-Brown Endowment Fund. Disbursements of \$7,748.99 mostly related to staff payroll, harvester repairs, preserve restoration and development, workman's comp insurance, and general office expenses. Sabella discussed the increased amount paid out to Workman's comp insurance compared to the amount budgeted due to the larger amount of hours accrued last year for weed harvesting. Sabella also mentioned the General Liability and Marine Insurance amount will come in over the amount budgeted by approximately \$186.00. A transaction listing was presented showing the details of individual disbursements. As of April 30th, asset balances included \$200 in petty cash and \$181,496.53 in the checking account. *Gomez-Ibanez moved to accept the treasurer's report and enter it into the record. Motion seconded by Christensen. Motion carried 6-0.*

V. Lake Manager's Report

Griffin summarized Lake District activities since the last meeting. Handouts included the Lake Manager report, phone logs, draft mailing postcard, and Ripley Reward totals. Highlights included the following:

- E-bulletin on Rain gardens distributed on May 5th (85 opens), Shoreline gardens May 16th
 - 17 cards back, 16 households participating, 35 actions planned
- Newsletter assembled and to be released shortly.
- Call for volunteers for CBCW and inland stream monitoring includes 7 volunteers. Two have been accepted through the Geology/Geography department to use as internship credits with UW-Whitewater.
- Stream Monitoring with Dave Marshall has begun on 04/6/2014-fish inventory set for 4/19/2014. Event information gathered 05/13/2014-05/14/2014 after rain.
- Landing blitz set up for July 3-July 6 at boat launch. Presence dependent on volunteer involvement and staff.
- Two property visits were conducted with John Molinaro, Jay Settersten, and myself for possible cost-sharing.
- Wisconsin Waterways Commission Grant to replace all weed harvesting equipment
 - Awaiting confirmation from Susan Graham about an approved weed management plan and then will submit
- Dump truck is fixed and ready for service.
- RFP's were sent to 5 contractors for Willerup Bible Camp-No plans for a tree fall this year
- Attempted to contact UW-W student on progress of interactive web map through email. No response back.
- Twenty one applications were dispersed to 5 panel committee for their review and recommendations.
- Confirmed with Donna Haugum, Director of Jefferson County Emergency Management that the transfer of the FEMA property is set for the June County Board meeting.

VI. Old Business

A. Discussion and possible action Ripley Rewards Program

Discussion on the need of a post card mailing and updates on the program were given. Jacobsen-Brown supported the card and promotion of the program by all possible means. Concern from other members of the board was the necessity of the mailing so close to the dissemination of the Ripples which mainly promoted Ripley Rewards. Recommendations from the board include for the Ripley Rewards Program Committee to meet and discuss possible extension of the program and other steps going forward.

B. Discussion and possible action on Resolution #2014-3 seeking a 50% cost share Wisconsin Waterways Commission Grant for replacement of Weed Harvester and Conveyor

Discussion on the development of a resolution to send to the WWC grant authority supporting the grant. *Christensen moved to accept the development of a resolution. Motion was seconded by Jacobsen-Brown. Motion carried 6-0.*

VII. New Business

A. Discussion and possible action on repair and/or maintenance of prior restoration practices.

Discussion and review on past shoreline restoration and whether they should be included in the normal cost-sharing procedure or if they should be included in a separate category. Consideration was given on supporting those who have taken prior action in shoreline preservation. Discussion also included maintenance responsibilities of homeowner, district review of prior projects, and budgeting.

Sabella moved to accept that during the budgeting process a new line item is established for prior restoration practices at a dollar level that the Budgeting Committee feels sufficient to be approved at the annual meeting. Motion was seconded by Gomez-Ibanez. Motion carried 6-0.

Discussion continued in regard to the level of cost share that should be provided by the Lake District in the before mentioned motion.

Sabella moved that the participation between the landowner and Lake District be shared equally at a 50% cost share match. Motion was seconded by Kapsner. Motion carried 6-0.

B. Discussion and possible action on Landowner Cost-Sharing and Lake District responsibilities Standard Operating Procedures

Discussion continued as to the responsibilities of the Lake Manager in regard to the cost sharing program. Direction from the board is to do as much administratively to facilitate the deployment of restoration projects.

C. Confirm Date of Annual Meeting

Discussion included possibly moving the date in hopes of larger citizen involvement. August 16, 2014 was confirmed with a Budget Meeting at 9 and Annual Meeting to follow.

D. Closed Session [as per Wis. Statute §19.85 (1) (c) to consider staff-related employment, promotion, compensation or performance evaluation data] *Jacobsen-Brown moved to enter into closed session. Motion was seconded by Christensen. Roll call vote proceeded with all present board members accepting motion.*

Kapsner moved to exit out of close session. Motion was seconded by Christensen. Motion carried 6-0.

Jacobsen-Brown moved to increase the interim Lake Managers hourly wage. Motion was seconded by Gomez-Ibanez. Motion carried 6-0.

VIII. Correspondence/Announcements

Letter from Jeanne Clark in regard to prior shoreline restoration and possible cost share program. This was mentioned in new business.

IX. Adjournment

Kapsner moved for adjournment at 12:00 p.m. Motion seconded by Christensen. Motion carried 6-0.

Next meeting: June 21, 2013 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary

Date

Recorder: LAG