

**Lake Ripley Management District
Meeting Minutes
June 21, 2014**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on June 21, 2014. Chairman Molinaro called the meeting to order at 9:04 a.m. Board members present at roll call: Jane Jacobsen-Brown, Georgia Gomez-Ibanez, Walt Christensen, Dennis McCarthy, Mike Sabella and John Molinaro. Jimmy DeGidio replaced Gene Kaspner as the Town of Oakland representative. Also in attendance: Lisa Griffin (LRMD Interim Lake Manager), Perry Oates (Willerup Bible Camp), Kent Brown, Debra and Rick Kutz, Sharon and Tom Erickson, Doug and Marcia Pilar, Dave (No last name given) and Leah Garrison of Cambridge Cable TV 98.

II. Public Comment

There were no public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the last meeting were reviewed. Jacobsen-Brown requested clarification on the statement concerning Lake Manager involvement in RFP's. *Gomez-Ibanez moved to approve the May 17, 2014 meeting minutes without additions or corrections. Motion seconded by Christensen. Motion carried 7-0.*

IV. Treasurer's Report

Sabella distributed and reviewed financial reports for the 1 month period ending May 31, 2014. Receipts for the period amounted to \$77.09 comprised of interest income. Disbursements of \$2,187.63 mostly related to staff payroll and general office expenses. Molinaro asked for review of signors on the charge card. Sabella discussed the advance payment received from the WDNR for \$1840.30. A transaction listing was presented showing the details of individual disbursements. As of May 31, asset balances included \$200 in petty cash and \$179,385.99 in the checking account. Sabella explained the items included in the treasurer's report on a monthly, quarterly, and annual basis. *Christensen moved to accept the treasurer's report and enter it into the record. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

V. Lake Manager's Report

Griffin summarized Lake District activities since the last meeting. Handouts included the Lake Manager report, phone logs, and Ripley Reward totals and Lake Fair information. Highlights included the following:

- Ripley Reward totals
 - 22 cards returned, 21 households participating, 40 actions pledged
- Newsletter released
- CBCW volunteers training occurred 06/03. Volunteers present at boat launch Tuesdays, Thursdays, Saturdays, and Sunday. Presence at launch Saturday and Sunday mornings during the "Drain Campaign".
- Stream Monitoring with Dave Marshall
- Two property visits were conducted with for Sylvan Mounds II and Martin property in regard to erosion control, buffer zones, and sea wall deterioration. Contact with Ryan Glassmaker or DATCP and Patricia Cicero of Jefferson county Land and Water Conservation Department
- Four property visits conducted in regard to Ripley Reward program
- Site survey for possible Phragmites stand located by Vasby's Channel. Awaiting genetic confirmation.
- Wisconsin Waterways Commission Grant to replace all weed harvesting equipment submitted
- Attempted to contact UW-W student on progress of interactive web map through email. No response back.
- Coordinated Audit Meeting committee and set meeting date of July 25th, 9:30 a.m.
- Ripley Rewards Committee Meeting held June 10th discussed next steps of program, funding for project giveaways, and how to select Stewardship Award winners.
- Miranda Heimstreet offered her services this summer for CBCW if we have a need.

Near-Term Plans

- Work with contractor, Town of Oakland Sanitary District, and property manager at Willerup camp for location and consultation for project and impact to sewer lines.
- Coordinate and promote Lake Fair through press releases and save the date in the Cambridge News,
- Treefall inspection at Hoard-Curtis Scout Camp to insure no adjustments are needed and trees are secured.
- Summer weed harvesting equipment will be prepared to move to the launch July 2nd. Ed, Dick and Roger will transport equipment. Coordination for additional gravel needed for a more stable footing of the conveyor.
- Research and coordination of next steps, grant opportunities, and remediation effort for possible Phragmites stand.
- Milfoil sample to be obtained for possible Northern and Eurasian hybrid
- Discussion on the cyclical variation in zebra mussel populations. Kent Brown and Dennis McCarthy will place traps out.

VI. Old Business

A. Discussion and possible action Ripley Rewards Program

Final pledge totals and updates from the committee meeting were discussed. Information on what to expect at the July 5th Lake Fair also mentioned. Sabella inquired if we will remain within the budget for the program, and Griffin confirmed that we will.

B. Discussion and possible action on Sleepy Hollow Road property transfer

Molinaro described the process of Jefferson County's transfer of the prior FEMA property to the LRMD's control. Maintenance of the property was discussed and a confirmation that the letter sent from Jefferson County was given to nearby property owners. The issue of mowing was discussed and yearly or semi-yearly mowing may be conducted to help control invasive plants. Kent Brown inquired if tree falls or planting of trees were allowed. Sabella asked to include a new subcategory of funds for the maintenance of the property at the budget meeting.

VII. New Business

A. Discussion and possible action on Willerup Cost-Share project.

Discussion and review of three bids submitted from CHILS, Hog Acres Trucking, and Ultimate Landscaping. Discussion on the timeline for the project indicated the project to start after September when the park isn't as busy. Sabella indicated that a 50% match of bid costs (\$8,300.00) supersedes what was budgeted, but additional funds may be available from reserves that have accumulated over the year. Perry Oats inquired as to next steps and who to contact going forward with partnership in the district. It was reiterated that the Lake Manager will assist with implementation of the project.

Sabella moved to accept at a 50% cost share, not to exceed \$8,300.00, for our participation in phase I of the Willerup riprap and beach restoration. Motion was seconded by DeGidio. Motion carried 7-0.

B. Discussion and possible action on establishment and selection of Vice-Chair appointee.

Molinaro discussed that the bylaws indicate only an establishment of Chair, Treasurer, and Secretary were required. However, there is no provision on how to proceed in the event of the Chair's absence. Sabella recalled that in this situation, he has been a part of meeting where the Secretary opens the meeting and a vote is then conducted to nominate a president *pro tem* and continue that responsibility until the Chair is able to continue in their responsibilities. Discussion to amend the bylaws was mentioned. Christensen indicated that this should be discussed at the annual meeting. Sabella directed Griffin to consult Roberts Rules and forward information to the board.

Note: DeGidio added to discuss current high water conditions. Molinaro discussed calls that were directed to him. Discussion included the property where the outlet is located, history of ownership of property, and possible district interest in the property. Discussion continued to include comment on the district's involvement in the establishment of slow- no-wake designation. *McCarthy moved to recommend to Town of Oakland Chairman that the lake be placed in a slow-no- wake designation until further notice. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

Christensen discussed Enbridge proposal to increase flow rate through current pipeline from 400,000 b/p/d (barrels per day) to 1.2 million b/p/d with an increase of pressure to accommodate the increase flowage. It was encouraged that those who wish to voice their opinion to do so at the public meeting.

Sabella inquired on the duck blind that was erected in East/Milwaukee Bay and the regulations toward the establishment and removal of the duck blind.

- C. Closed Session [as per Wis. Statute §19.85 (1)(c) to consider staff-related employment, promotion, compensation or performance evaluation data] Gomez-Ibanez moved to enter into closed session. Motion was seconded by Christensen. Roll call vote proceeded with all present board members accepting motion. Jacobsen-Brown motioned to come out of closed session. Motion seconded by McCarthy. Motion carried 7-0.**

Motion to make an offer to Megan Hill as Lake Manager with the possibility to split the position with Lisa Griffin. Salary and benefits as agreed upon during closed session. Vote 7-0

VIII. Correspondence/Announcements

IX. Adjournment

Christensen moved for adjournment at 4:30 p.m. Motion seconded by DeGidio. Motion carried 7-0.

Next meeting: July 19, 2014 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary
Recorder: LAG

Date