

**Lake Ripley Management District
Meeting Minutes
July 15, 2017**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on July 15, 2017. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Georgia Gomez-Ibanez, Craig Kempel, Mike Doman, Jimmy DeGidio and Walt Christensen. Also in attendance: Lisa Griffin (LRMD Lake Manager), Jameil Doman, Peter and Pat Finn, Anna Bartsch, Jeanne Clark, Mark Heynis, Debbie and Rich Kutz.

II. Public Comment

Pat Finn provided pictures and comments on drainage and sand runoff issues they're experiencing at Alpine Village. Molinaro requested the Cost-share committee review the site. Anna Bartsch was introduced to the Board as the Clean Boats, Clean Waters intern. Later in the meeting Mark Heynis introduced himself and relayed his intention to run for the Board.

III. Approve Minutes of Last Meeting May 20, 2017

Draft minutes from the June 17, 2017, meeting was reviewed. *Gomez-Ibanez moved to approve the June 17, 2017, meeting minutes. Motion seconded by Kempel. Motion carried 7-0.*

IV. Treasurer's Report

The Board was provided copies of the treasurer's report prior to the meeting. Sabella distributed and reviewed financial reports for the end of the second quarter June 30, 2017 to include a Statement of Assets, Liabilities, and Equity, a Statement of Revenue and Expenses, Actual Budget and Budget remaining, the General Ledger, and a transaction listing. As of June 30, asset balances included \$200 in petty cash and \$125,310.15 in the checking account. Sabella relayed liabilities of \$659.69 consisting of staff expenses that are later paid in early July. A total of \$25,658.10 is held in restricted funds, with a fund balance of \$66,502.68. The district's current year to date revenue over expenses is \$32,689.68. A statement of Revenues and Expenses showed the 3 month period ending and 6 month period. Revenue for the 3 month period was \$8,239.74 which consisted of property taxes, interest income, and donations. Expenses and insurance payments were reviewed totaling to \$23,050.60 for the 3 month period. Total revenue for the 6 month period was \$32,689.68. The actual to budget/budget remaining schedule shows a comparison of the first 6 months of revenue and expenses, compared to the total annual budget and the budget remaining for each category. A general ledger was presented for each budget category. A transaction listing was presented showing the details of individual disbursements. Sabella relayed thanks for donations received from Fort Wisconsin Club, Todd and Robin Touton, Rich and Debra Kutz, and JAD Realty. Sabella also commented on the proposed 2018 budget meeting and draft forms presented to the Board. The Audit Committee Meeting that was also held. Sabella indicated his term expires next year and he is not seeking reelection. He proposed a line item to cover outside accounting costs. Sabella also relayed plans to set up private bid for investment considerations. *Doman moved to accept the treasurer's report and enter it into the record. Motion seconded by DeGidio. Motion carried 7-0.*

VI. Lake Manager's Report

Griffin informed the board of the outreach efforts for the pontoon classroom, the number of participants, follow up comments from participants and publications on the event. Information was also disseminated about filamentous algae. Preserve updates included removal of wind-downed trees and mowing the firebreak, trails and around structures. The aquatic plant harvester was launched on June 15th with harvesting starting June 19th. The season started slow and has reached full swing by the 2nd week in July. A site visit was conducted for the FEMA site and writeup forthcoming. Drone services were offered for no cost from Craig Wilson which could be used for invasive species assessment. The last herbicide application for phragmites occurred, with a fall seeding scheduled. Gomez-Ibanez has been working on the rain garden and Town shoreline garden to remove invasive plants.

VI. Old Business

A. Discussion and possible action on Possible DNR Lands for Sale within the Watershed

Molinaro relayed the amount of donations so far and that with the Ducks Unlimited grant award, the entire purchase price would be covered. The timeline for closing is contingent on a signed agreement with Ducks Unlimited.

B. Discussion and possible action WDNR Waterway permit IP-SC-2016-28-04055.

The permit was issued with 2 of the 5 considerations included. A change in the placement of the jet ski was done per DNR staff on site. The three remaining considerations were outside of the DNR permit scope and Molinaro relayed he wanted a contact drafted with the property owners for the outstanding items. Discussion continued about the location of the pier, impacts to plant beds, access to open water, additional plant removal, and steps moving forward. *DeGidio moved to continue pursuing a recorded document for outstanding items agreed to via a contract. Molinaro requested an amendment for no intentional plant removal by any means. Motion seconded by Sabella. Motion carried 7-0.*

C. Discussion and possible action on Ripley Road Construction and establishing a replacement tree program.

Molinaro discussed a few components of a possible program to be included in cost-share dollars. Doman inquired if that included stump removal. Molinaro responded it would not.

VII. New Business

A. Discussion and possible action on Resolution 2017-1 to purchase a GPS unit for the Plant Harvester

Griffin relayed the total cost for a GPS unit, service charge, training and software would be \$4,277.85. The district could get reimbursement of 50% (2,138.93) through the Wisconsin Waterway Commission (WWC) and that this would not need full WWC board approval. The grant would not be awarded until after the state budget is passed. Additional discussion included the use on other lakes and how to use this in our program. *Molinaro moved to pass resolution 2017-1. Motion seconded by DeGidio. Motion carried 7-0.*

B. Discussion and possible action to purchase a color copier and upgrade smartphone

A cost comparison of option to purchase a Lexmark XC 4140 or lease the same unit were provided. Christensen commented on recent legislation against Lexmark. Sabella suggested we find a charitable organization that could use our existing unit or sell it. **DeGidio moved to purchase Lexmark XC 4140 with a maintenance agreement. Motion seconded by Gomez-Ibanez. Motion carries 7-0.**

Griffin relayed the current cell phone and its capabilities. Some additional opportunities could be utilized with smartphone technologies. A cost comparison was provided for 2 phone options. The base government rates for calling and texting would stay the same but data cost would increase. Griffin also relayed that the cost for data will run \$25 per month for 2 GB, with insurance for \$8.99/month or \$11.99/month with a \$175 deductible. *DeGidio moved to purchase the Samsung Edge with a \$25 data package and \$8.99 insurance option. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

C. Discussion and possible action on joining Snapshot Wisconsin

Griffin discussed this DNR program where trail cameras are provided to catalog wildlife to qualifying community forests. There would be no cost to the District except for the time needed to collect the cards for image download. *Molinaro moved to join Snapshot Wisconsin. Motion seconded by DeGidio. Motion carried 7-0.*

D. Establish upcoming meeting dates

The following meeting dates were established: September 16, October 21 and November 11.

IX. Correspondence/Announcements

- 06/13/2017 Email from Mike Rumpf confirming no special assessments on a property
- 06/15/2017 Letter from Jefferson County on a zoning concern at N4116 Milwaukee Ln.
- 06/16/2017 Email from Badger Bank requesting a banking relationship consideration
- 06/25/2017 Email from Gebhart on motor use in Vasby channel

X. Adjournment

DeGidio moved for adjournment at 11:00 a.m. Motion seconded by Kempel. Motion carried 7-0.

Next meeting: Budget Hearing, Annual Meeting, Board meeting August 19, 2017 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Georgia Gomez-Ibanez, Secretary
Recorder: LAG

Date