

**Lake Ripley Management District
Meeting Minutes
May 21, 2016**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on May 21, 2016. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Jane Jacobsen-Brown, Georgia Gomez-Ibanez, Craig Kempel, and Jimmy DeGidio. No representative was present from Jefferson County as one has not been assigned. Also in attendance: Lisa Griffin (LRMD Lake Manager), Gary Zibell, Rick and Debra Kutz and Kent Brown.

II. Public Comment

There were no public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the April 16, 2016 meeting was reviewed. *Sabella moved to approve the April 16, 2016 meeting minutes. Motion seconded by Gomez-Ibanez. Motion carried 6-0.*

IV. Treasurer's Report

Sabella distributed to the Board copies of his treasurer's reports. The report consisted of the one month period ending April 30, 2016 and included a Transaction Listing. Receipts for the period amounted to \$1,896.27 and consisted of \$1,839.43 in taxes and \$56.84 in interest. Disbursements for the period amounted to \$9,530.67 and consisted of Preserve work, workman's compensation insurance, and staff wages. The asset balance at the month end \$148,287.00 in the checking account and \$200.00 in petty cash. There were no current liabilities. Sabella commented on the review of insurance coverage and the option to increase our insurance coverage via excess liability for an additional cost of \$531.00. Molinaro suggested we place this on the next agenda with a review of other Lake District's coverage amounts. *DeGidio moved to accept the treasurer's report and enter it into record. Motion seconded by Gomez-Ibanez. Motion carried 6-0.*

VI. Lake Manager's Report

- Grants and Awards
 - Healthy Lakes Initiative Program projects ongoing
- Outreach
 - Spring 2016 Ripples ongoing, anticipated distribute 05/23/2016
 - Purple Loosestrife project, Press Release in Cambridge News on 04/28/2016, and 5/12/2016
- Preserve
 - Meeting with US Fish and Wildlife, Wisconsin Waterfowl Assn to discuss wetland hydrology and function
 - Disseminated request for proposal for preserve woodland invasive species control, pre bid meeting 05/05, and proposal review
 - Contacts for replacement of broken fence
- Cost-share
 - Proposed plan for Rohloff, Perry, Willerup properties
 - Letters requesting cost-share project commitment sent: Dovgin rescinded, Scout Camp rescinded on riprap
- Interns
 - Interviews for LRMD internship opportunities
- Fisheries
 - State threatened Pugnose shiner requirement for erosion control for all Healthy Lakes Projects
 - DNR electrofishing survey 05/03/2016
- Other
 - AIS coordinators meeting April 20-21

- Lake Leaders April 19-20
- CHD designation awaiting review due to legislative changes
- Review of outlet dam conditions and considerations
- Water level analysis

Molinaro spoke of a project on Ripley Road where he had concerns for erosion occurring from the straw that was placed after property owners removed existing vegetation. He also commented on a property with a boat house that was doing work which has disturbed the area.

Sabella commented on the Rohloff cost-share project and the issue of terracing the shoreline as a condition of the cost-share. Griffin relayed that terracing was suggested by the contractor to address a slope issue but that a buffer was required in order to qualify for cost-share assistance. Sabella stated he thought terracing was the requirement of the cost-share agreement. He inquired on the Perry property stating that this property had prior cost-share work on it and was wondering if the project is to fix this work. Griffin relayed that she knew the prior lake manager reviewed the project but there was no commitment from the property owners.

Near-Term Plans

- Healthy Lakes and Cost-share projects
- Purple loosestrife biocontrol project
- Weed harvesting program
- Internship responsibilities and CBCW training

VI. Old Business

A. Discussion and possible action on Town of Oakland Rain Garden Maintenance

Griffin attended the Town of Oakland Board Meeting on April 17th to discuss a new maintenance agreement for the rain garden located at the Town Hall. Griffin commented that the Town is in favor of keeping the rain garden and will take on spring burn responsibilities. Work such as weeding performed by staff, Board Members, or interns will be compensated with in kind use of the Town of Oakland pressure washer and frequent plowing of the Lake District Preserve in the winter. Griffin will draft a new maintenance agreement to provide to the LRMD Board for approval prior to submitting to the Town of Oakland for their review.

VII. New Business

A. Discussion and possible action on Sylvan Mounds 1st Addition Native Planting Bids

Griffin discussed 4 contacts made for bid collection with only 2 bids received from LJReas Environmental Consulting and Dutch Designs for installation of a shoreline buffer. The lowest responsible bid was received from LJReas for the amount of \$2,100.00. Griffin relayed that this project is also a Healthy Lakes Grant recipient and \$1,000.00 will be awarded for that grant. Total LRMD costs would be \$550.00 which is half of \$1,100.00 with the Healthy Lakes Grant deducted. *Gomez-Ibanez moved to accept the lowest responsible bid submitted from LJReas Environmental Consulting. Motion seconded by Kempel. Motion carried 6-0.*

B. Discussion and possible action on Woodland Invasive Species Control Bids

Griffin relayed process in obtaining bids for woodland invasive species work in two woodland areas of the Lake District Preserve to include a prebid meeting, email notice to consultants, and posting of the request for proposals to the District website. A synopsis of the bids were provided to Board Members to include methods to be used and costs for control over the next three years. Griffin recommended not going with the lowest bid as it is stated in their proposal that methods used could result in damage to desirable existing native vegetation. Griffin also commented on items included in each bid received and associated costs. The second lowest bid amount was provided from Eco-Resource Consulting Inc (ERC). Griffin felt this bid was the most advantageous to the LRMD as it incorporated methods to lessen damage to native plants while providing adequate control for target invasive species. Sabella commented on the Board approved 20 Year Preserve Maintenance Plan and that these costs exceed the amounts budgeted for these items, and provided avenues for ways to cover the additional expenses. Discussion continued on selection of the contractor. Molinaro

commented that we do have precedent to select one contract over another based on the most advantageous proposal and that the LRMD is not restricted to award to the lowest bidder. Griffin felt the most advantageous proposal to the District was with Eco-Resource Consulting (ERC) and not the lowest bid provided by Environmental Consulting Group (EC3) due to language in EC3's proposal pertaining to "collateral damage" of native vegetation, and potential cost incurred if reseeding were needed after control measures. ERC was the second lowest bid. ***Kempel moved to accept the bid from Eco-Resource Consulting. Motion seconded by DeGidio. Motion carried 6-0.***

C. Discussion and possible action on Willerup Savanna Bids

There were no bids provided at the time of the meeting. Item moved to next meeting.

D. Discussion and possible action on Outlet Rubble Dam and Water Levels

Griffin relayed the concerns brought to her by a property owner on the low level of the lake this spring. Griffin had invited that property owner to discuss the concerns with the Board who was not present at the meeting. Griffin continued that she had conversation with the property owner where the outlet transects their property and DNR staff to familiarize herself with the past history of dam proposals and current regulations. An email from the outlet property owners requested deferment on discussion on a dam until a future meeting date where they can be in attendance. Molinaro commented on some of the prior issues with the rubble dam. Sabella requested that based on the outlet property owners request to defer conversation on a dam to place this on a future meeting agenda. Molinaro also requested deferment until outlet property owners and DNR officials can join the discussion. Griffin continued with the methods she and Board Member Kempel use to determine lake elevation from Kempel's boat house. Sabella and Molinaro commended Kempel for the monitoring of lake levels and his lake monitoring efforts.

IX. Correspondence/Announcements

- 04/25/2016-Letter to Winchester Trust on Phragmites control efforts and requesting contact info.
- 04/26/2016-Notified of shoreline violations forwarded by Patricia Cicero on behalf of Rob Klotz
- 04/27/2016-Email from Sandy Chancellor (WDNR) mandating the use of erosion control for Healthy Lakes Grants due to the presence of the Pugnose shiner (Threatened species).

X. Adjournment

Sabella moved for adjournment at 10:00 a.m. Motion seconded by DeGidio. Motion carried 6-0.

Next meeting: June 18, 2016 (9:00 a.m. at the TBD).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary
Recorder: LAG

Date