

**Lake Ripley Management District
Meeting Minutes
June 18, 2016**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on June 18, 2016. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Georgia Gomez-Ibanez, Craig Kempel, Walt Christensen and Jimmy DeGidio. Jane Jacobsen-Brown was absent. Also in attendance: Lisa Griffin (LRMD Lake Manager), Gary Zibell, Rick and Debra Kutz, Tom Harvey, Gina Cullen, Dave Martin, Perry Oats, and Dan Hazzard.

II. Public Comment

Tom Harvey spoke in regard to recent sand placement on Shoreplace beach which was done without a current Jefferson County Zoning permit. Tom indicated that they are working with the beach committee and Jefferson County Zoning to remedy the situation.

Dave Martin of N4296 Alpine Village Ln. raised concerns for a neighboring property that is to be razed this summer and the potential for bat waste and other debris to pollute the lake if strict erosion control measures are not in place.

III. Approve Minutes of Last Meeting

Draft minutes from the May 21, 2016 meeting was reviewed. *Gomez-Ibanez moved to approve the May 21, 2016 meeting minutes. Motion seconded by Sabella. Motion carried 6-0.*

IV. Treasurer's Report

Sabella distributed to the Board copies of the treasurer's reports. The report consisted of the one month period ending May 31, 2016 and included a Transaction Listing. Receipts for the period amounted to \$56.02 of interest. Disbursements for the period amounted to \$5,563.30 and consisted of Preserve work, office expenses and rent, and staff wages. The asset balance at the month end consisted of \$148,780.00 in the checking account and \$200.00 in petty cash. There were no current liabilities. *DeGidio moved to accept the treasurer's report and enter it into record. Motion seconded by Christensen. Motion carried 6-0.*

VI. Lake Manager's Report

- Outreach
 - Spring 2016 Ripples distributed
 - Purple Loosestrife project
- Preserve
 - First session of control by ERC
 - Ordered replacement for sign
 - New fence almost complete
 - Woodland kiosk design
 - Awaiting plan for wetland work possible cost-share funding from USFW and Wisconsin Waterfowl Assn.
- Cost-share
 - Review of all current cost-share sites
 - Willerup RFP
 - Continued work on project plans
- Interns
 - CBCW-Breanna Crane
 - Land and Water Conservation-Matt Long
- Weed Harvesting
 - Work on GMC dump, anticipated launch Tuesday 21st
- Other

- DNR grant listening session 06/16/2016
- Monitoring continues on lake and inlet stream to include phosphorus
- Insurance analysis

Near-Term Plans

- Review cost-share sites
- Updates to plant management plan
- Partnership with TOA police for free boat inspections with CBCW staff-press release

Griffin mentioned the error in the placement of buoys set out by a contractor that is hired by the Town of Oakland. Griffin continued the recent efforts to obtain a replacement vehicle with assistance from Christensen. Christensen added his comments on the purchase of a newer vehicle, the condition of the White Dodge Dakota and recent efforts to sell the vehicle. He had a request to purchase the vehicle for \$300. The Board agreed to sell the vehicle for \$300.00. Sabella requested research into placing our name and phone number onto the new vehicle.

VI. Old Business

A. Discussion and possible action on Town of Oakland Rain Garden Maintenance

Griffin provided the Board copies of the draft Memorandum of Agreement for review. Sabella requested a correction in a date listed as 10/19/2014 to 10/19/2004.

VII. New Business

A. Discussion and possible action on Willerup Savanna Seeding Bids

Griffin discussed process of requesting bids for Savanna seeding on erodible slopes located at the Willerup Bible Camp. Two contractors attending the site review meeting, but only one bid was submitted for consideration from Environmental Consulting Group. Total bid cost is \$4,850.00 with a 50% cost-share match of \$2,425.00 by the LRMD. *DeGidio moved to accept the bid. Motion seconded by Kempel. Motion carried 6-0.*

B. Discussion and possible action on Video Presentation: Shoreland Zoning Standards

A video was produced by UW-Steven's Point and UW-Extension on recent legislative changes to shoreland zoning.

C. Discussion and possible action on Hunting Structures in Preserve

Griffin updated the Board on the lack of policy in regard to the placement of hunting structures in the Preserve. Last fall/winter requests were made for placement of tree stands. Griffin provided an amendment to the Lake District Preserve Rules to read the LRMD adopted rules developed by the DNR for placement of tree stands, ground blinds, and trail cameras concurrent to rules for lands and property owner by or under control of the DNR. *DeGidio moved to accept the addition to the rules as written. Motion seconded by Kempel. Motion carried 6-0.*

D. Discussion and possible action on Lake District Insurance

Sabella commented that upon the renewal of our 2016 insurance coverage an option of additional coverage. Information on other Lake District's insurance coverage was reviewed. Sabella recommended the review of additional coverage be discussed at the 2017 budget review committee for possible inclusion to the 2017 budget with discussion at the 2016 Annual Meeting.

E. Closed Session [as per Wis. Statute §19.85 (1)(c) to consider staff-related employment, promotion, compensation or performance evaluation data; as per Wis. Statute §19.85 (1)(g) conferring with legal counsel concerning strategy to be adopted by the body with respect to litigation of cost-share agreement violations]

Molinaro read the reasons for entering into closed session. *DeGidio moved to enter into closed session. Motion seconded by Christensen. Discussion included whether the Board will return to open session.*

Molinaro stated that if there are action items, they will be recorded in open session. Roll call vote: 6 ayes, 0 nays.

DeGidio moved to enter into open session. Motion seconded by Christensen. Motion carried 6-0.

DeGidio moved for LRMD legal counsel to draft a letter requesting the reestablishment of native plantings at W9184 Ripley Road that were installed with cost-share funds and in violation of the cost-share agreement. Motion seconded by Kempel. Motion carried 6-0.

DeGidio moved for LRMD legal counsel to review existing cost-share agreement documents and amend to include additional protections for the enforcement and monetary obligation of the property owner to maintain the practice during the term of the agreement. Motion seconded by Christensen. Motion carried 6-0.

IX. Correspondence/Announcements

- 05/09/2016 Open records request email from SmartProcure for electronic purchasing records from 01/01/2010 to current.
- 05/19/2016 Email from James Blank requesting deferment of discussion on dam for this meeting.
- 05/25/2016 Open Records request from email from SmartProcure for electronic purchasing records from 01/01/2010 to current.
- 06/08/2016 Notification of withdrawal of open records request from SmartProcure

X. Adjournment

DeGidio moved for adjournment at 11:30 a.m. Motion seconded by Christensen. Motion carried 6-0.

Next meeting: July 16, 2016 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary
Recorder: LAG

Date