

**Lake Ripley Management District
Meeting Minutes
November 21, 2015**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on November 21, 2015. Chairman Molinaro called the meeting to order at 9:01 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Georgia Gomez-Ibanez, and Ted Crawford. Craig Kempel participated via video conference. Jane Jacobsen-Brown and Walt Christensen arrived a few minutes after the meeting commenced. Also in attendance: Lisa Griffin (LRMD Lake Manager), Rick and Debra Kutz, Paul Halverson, and Gary Zibell of Cambridge Cable TV 98.

II. Public Comment

There were no public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the October 17th meeting was reviewed. *Gomez-Ibanez moved to approve the October 17, 2015 meeting minutes. Motion seconded by Christensen. Motion carried 7-0.*

IV. Treasurer's Report

Sabella distributed to the Board copies of his treasurer's report. The report consisted of the one month period ending October 31, 2015. Receipts for the period amount to \$46.76 consisting of interest income. Disbursements for the period amounted to \$6,989.46. Sabella noted the voiding of check #3610 which was then reissued as check #3614 due to a error of calculated wages for Richard Langer. *Gomez-Ibanez moved to accept the treasurer's report and enter it into the record. Motion seconded by Christensen. Motion carried 7-0.*

VI. Lake Manager's Report

- Critical Habitat Designation
 - Field work of sediment analysis transsects
 - DNR working on draft document and review of areas designated. Once completed will be review by various biologists and water quality specialists.
- Grants and Awards
 - CBCW reimbursement submitted
 - Healthy Lakes Initiative Program review
- Outreach
 - Press release on Friends of GHA walk to include preserve rules
 - Preliminary work on Winter Ripples
- Preserve
 - Friends of the GHA walk October 24th
 - Dog waste complaint
- Cost-share
 - DNR Permit submitted and received, Bids requested for Sylvan Mounds 1st Addition
 - Verified and updated contractor listing
- Weed harvesting
 - Ed Grunden attended Aquarius Seminar 10/28
 - Cost for Town of Oakland to move equipment \$44.94/hr for truck and \$24.00-27.00 for staff
- Inlet Stream
 - Reviewed Impaired waters information and researched potential grant opportunities(ongoing)
- Other
 - Requested of information on places to bird Lake Ripley and enter data collected into e-bird
 - Volunteer platform through Jefferson County www.volunteermain.com
 - Site visit of Lake Pointe Ltd. easement area

- Horton Group seminar on hiring practices

Near-Term Plans

- Cost-share project coordination
- Winter Ripples
- Grant reimbursement for Phragmites
- Grant reimbursement for Stream Evaluation
- Plant Inventory analysis/ 2016 Harvesting permit updates
- Website updates
- Grant paperwork for CBCW, Healthy Lakes Implementation Program
- Continuation on inlet stream analysis and opportunities
- Horton Group seminars on hiring practices
- Update monitoring data
- 2015/2016 preserve work

VI. Old Business

A. Discussion and possible action on Cost-share Project Review form

Molinaro discussed the process of scoring projects seeking cost-share support. He noted that the way scoring is carried out has evolved. Historically, evaluators each would individually fill out the cost-share scoring sheet. Lately, a review for each component measured was discussed by all evaluators and the score was placed as a consensus of the cost-share committee. Sabella inquired if there was a method approved in the origination of the cost-share committee that would need to be amended, of which Molinaro replied there was not. *Sabella moved to add to the landowner cost-share scoring sheet an indication of the methodology of used for scoring as a consensus of cost-share committee members. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

VII. New Business

A. Discussion and possible action on Sylvan Mounds 1st Addition Bids

Griffin discussed the single bid received out of 4 sent in consideration for the riprap project. She relayed that the small scope of work may have been a reason for the low bidding turnout. *Sabella moved to accept the bid. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

B. Discussion and possible action on Commercial Lease Agreement with Town of Oakland

Griffin relayed the Town of Oakland rescinded the lease agreement terms of maintaining the outside of the Town Hall that was previously approved at the October 17th LRMD Board meeting. *Gomez-Ibanez moved to accept the Town of Oakland lease agreements as written. Motion seconded by Sabella.* Sabella asked it be written into record that though the cold storage lease specifies payment at the beginning of the lease agreement of December 1, 2015, we will make payment of our cold storage rent in January 2016 as was discussed by Griffin and Town of Oakland Chairman Gene Kapsner of which only a verbal agreement was issued. Lease agreements for office rental and cold storage rental were signed by Molinaro and Jacobsen-Brown. *Motion carried 7-0.*

C. Discussion and possible action on the Status of the Ripley Rewards Program.

Griffin relayed the status of the Ripley Reward program that was reviewed during a meeting with herself and Sabella. It was determined the program expired on January 1, 2015. It was noted the Ripley Reward program was approved via motion as a one year pilot for the year 2014. Molinaro suggested that the subcommittee reconvene to discussed the value of continuing the program and provide recommendation to the LRMD board. Sabella relayed a prior motion made utilizing remaining funds of the Ripley Rewards program. Sabella continued that the remaining balance not used during the pilot year was absorbed into the fund balance. Discussion continued as to whether the remaining funds could be used in 2016. Sabella relayed they are not listed as a 2016 budget item and that it should be discussed during 2017 budget review should the program continue. Molinaro inquired whether there are unrestricted funds that could be used for this project of which Sabella stated there was but cautioned that those funds are also earmarked for other items such as the replacement vehicle. *Sabella moved to use \$500.00 of unrestricted funds for the Spaanem rain garden. Motion seconded by Christensen. Motion carried 7-0.*

D. Discussion and possible action on Healthy Lakes Initiative Grant

Griffin discussed the Healthy Lakes Initiative and grant funding opportunities from the DNR. Grant awards for 6 types of projects would be sponsored via the District. These funds could be used in addition to projects considered in the current cost-share program, but also may include other projects that fall outside the minimum requirements of the cost-share program. Reimbursement funding is 75/25% state/sponsor match with a total cap of \$1000.00 per project. A total of \$25,000.00 can be requested from the DNR. Griffin read resolution 2015-1 into record. *Sabella moved the Board Secretary sign resolution 2015-1. Motion seconded by Crawford. Motion carried 7-0.*

Resolution # 2015-1

**RESOLUTION OF THE LAKE RIPLEY MANAGEMENT DISTRICT
TOWN OF OAKLAND, COUNTY OF JEFFERSON, WI**

Relating to: Wisconsin Healthy Lakes Implementation Plan application seeking 75% cost-share assistance, or up to \$25,000 to implement best practices to protect and improve the quality and health of Lake Ripley

WHEREAS Lake Ripley is an important resource used by the public for recreation and enjoyment of natural beauty,

WHEREAS the Lake Ripley Management District recognizes the importance of the quality and health of Wisconsin's lakes to its citizens and local economies; and

WHEREAS the Lake Ripley Management District may enhance their current cost-share program by offering homeowners an opportunity to protect and improve the quality of Lake Ripley via the Healthy Lakes Implementation Plan; and

WHEREAS the Healthy Lakes Implementation Plan is a statewide implementation plan which identifies best practices for the protection and improvement of lake shorelands including habitat restoration, runoff and erosion control best practices; and

WHEREAS adoption of the said Wisconsin Healthy Lakes Implementation Plan enables a grant applicant to be eligible for grant funding through the Wisconsin Lakes Protection Grant Program, Healthy Lakes Project;

IT IS, THEREFORE, RESOLVED THAT:

The Lake Ripley Management District Board of Commissioners hereby adopts the Wisconsin's Healthy Lakes Implementation Plan and will use the plan to guide implementation of best practices to protect and improve the quality and health of Lake Ripley as part of the Districts current cost-share program and also as an opportunity for landowners to install best practices on projects that do not comply within the Districts current cost share program for the protection and improvement of the quality and health of Lake Ripley and its shorelands ; and

HEREBY AUTHORIZES Lisa A. Griffin, or the acting District Manager, to operate on behalf of the Lake Ripley Management District Board to: 1) submit an application to the State of Wisconsin for financial aid for Wisconsin Lake Protection Grant Program, Healthy Lakes Project; 2) sign documents; 3) take necessary action to undertake, direct and complete the approved protection grant; and 4) submit reimbursement claims along with necessary supporting documentation.

BE IT FURTHER RESOLVED THAT the Lake Ripley Management District or the participating landowner will meet the financial obligations of the planning grant, including 25% of total eligible project costs in the form of cash and/or in-kind contributions.

Adopted this 21st day of November, 2015

By a vote of: ____ in favor ____ against ____ abstain

BY: _____
Secretary, Lake Ripley Management District

E. Discussion and possible action on 2016 Clean Boats Clean Waters Grant

Griffin discussed the opportunity to reapply for grant funding to support Clean Boats, Clean Waters efforts in 2016. *Christensen moved to continue with Clean Boats, Clean Waters efforts. Motion seconded by Sabella. Motion carried 7-0.*

F. Discussion and possible action on Vehicle and Dump Truck Replacement Options.

Christensen discussed his intention to improve the sale ability of the Dodge Dakota. Molinaro informed the Board of an offer to purchase the Dakota for \$75.00 or scrap value. Molinaro continued on a possible replacement vehicle found at Havill. Christensen will test drive the vehicle but had questions on the type of engine. Discussion continued on dump truck replacement options. Possible costs for hiring someone to move weed harvesting equipment from the Town of Oakland to the public launch were discussed and Griffin relayed the going rates if the Town of Oakland would be available to move the equipment.

IX. Correspondence/Announcements

- 10/01/2015 Department of Revenue Notice of Value of Property Tax Exempt Computers
- 10/29/2015 Department of Natural Resources Waterway Marker Permit Approval
- 11/09/2015 DNR permit approval for Sylvan Mounds 1st Addition
- 11/18/2015 Town of Oakland lease agreement received with item 14 stricken.

Sabella mentioned a Jefferson County violation listed on the Town of Oakland agenda. A request was made to ensure LRMD receives notifications on such matters. Ted Crawford discussed the reconditioning of Ripley Road, possibly TIF funding, and possible expansion to include a pedestrian walking area. He will provide preliminary schematics of the proposal for Board review.

X. Adjournment

Sabella moved for adjournment at 10:20ap.m. Motion seconded by Crawford. Motion carried 7-0.

Next meeting: March 19, 2016 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary Date
Recorder: LAG